

Pursuant to Articles 49 and 121 of The Statute of The Faculty of Civil Engineering, Architecture and Geodesy of University of Split, The Faculty Council at its electronic session held on May 13<sup>th</sup>, 2016 adopted

**PROTOCOL ON PUBLIC DISCUSSION ON EXPECTED  
ORIGINAL SCIENTIFIC CONTRIBUTION OF PhD THESIS  
(DISSERTATION) OF POSTGRADUATE UNIVERSITY STUDY  
(PhD) OF CIVIL ENGINEERING, FACULTY OF CIVIL  
ENGINEERING, ARCHITECTURE AND GEODESY SPLIT**

**Article 1**

**General provisions**

This PROTOCOL ON PUBLIC DISCUSSION ON EXPECTED SCIENTIFIC CONTRIBUTION OF PHD THESIS (DISSERTATION) AT THE POSTGRADUATE UNIVERSITY STUDY OF CIVIL ENGINEERING, Faculty of Civil Engineering, Architecture and Geodesy Split (hereinafter referred as "Protocol") regulates the procedure and the course of public discussion about the expected original scientific contribution of the dissertation (PhD thesis).

The provisions of this Protocol apply to students of the postgraduate university study (PhD studies) of Construction at the Faculty of Civil Engineering, Architecture and Geodesy of University of Split.

The protocol is in compliance with The Ordinance on postgraduate university (PhD) studies of the Faculty of Civil Engineering, Architecture and Geodesy (hereinafter, The Ordinance), in particular with the provisions of Articles 39 – 45 of that Ordinance.

The terms used in this Protocol which have a gender expression, apply in the same manner to male and female gender equally, regardless of the fact whether the gender terms are in use.

**Article 2**

Public discussion about the expected original scientific contribution of the PhD thesis (dissertation) is conducted by The Committee for acceptance of PhD dissertation topic

(hereinafter referred to as The Committee). The Committee consists of three members whose scientific work is in the branch of the dissertation of the candidate. At least one member of The Committee must not be a teacher involved in the university postgraduate (PhD) studies of the Faculty. The Committee which conducts the public discussion on the topic of the PhD thesis (dissertation) in particular will consider the student's request for writing and defending thesis in English language, by the reasoned proposal which will be put forward in the form of written minutes of the public discussion.

### **Article 3**

The Committee for acceptance of PhD thesis submits to The Committee for postgraduate university (PhD) studies written minutes of the held public discussion, with the proposal for acceptance or refusal of the PhD thesis topic in written form, while the administrative and the legal service, no later than 15 days from public discussion, submits the same minutes via electronic mail.

### **Article 4**

Written minutes of held public discussion, the basis of which the proposed acceptance of the PhD thesis is defined form, must contain:

- Name and the last name of the candidate,
- The proposed title of the PhD dissertation in Croatian and English language,
- A list of expected original scientific contributions,
- binding conclusions adopted on the basis of public discussions,
- Eventual proposal to appoint a new mentor,
- Scientific areas, fields and branches to which submitted PhD thesis belongs,
- Language in which PhD thesis will be written,
- Names and signatures of the members of the Committee.

### **Article 5**

The recorded minutes of the interview held on the public discussion is an integral part (The Annex) of The Report of The Committee for the acceptance of the PhD thesis (dissertation).

## Article 6

The procedure of the public discussion of the expected original scientific contribution of the dissertation (PhD thesis) consists of the following:

1. The President of The Committee for the acceptance of the PhD thesis (dissertation) warns the participants to turn off their mobile phones and then opens the discussion about the expected original scientific contribution of the PhD thesis (dissertation), presenting the first general data out of the CV of the applicant, information about his scientific and professional work, as well as information on the eligibility for the public discussion of the expected original scientific contribution of the PhD thesis (dissertation). (Guests stand until biographies of the applicant (candidate) has started to be read).

2. The President instructs the applicant (candidate) to the procedure of public discussion (reads the following text): **“The applicant will present the expected original scientific contribution of the PhD thesis (dissertation) in a maximum time of 45 minutes. The presentation of the candidate is not interrupted. After the presentation, all of the committee members must ask questions and make suggestions regarding the contents of the expected original scientific contribution of the PhD thesis (dissertation). If anyone in the audience wants to ask a question, they must get approval from the President of the Committee.”**

3. The President calls on the applicants to present the main facts on expected original scientific contribution of the PhD thesis (dissertation).

4. When the main facts about the expected original scientific contribution of the PhD thesis (dissertation) are presented, The President of the Committee asks all members (including himself/ herself) of the Committee to ask a questions for candidate.

5. When the part of answering on questions is closed, The President of the Committee closes a public discussion on the anticipated original scientific contribution of the PhD thesis (dissertation).

## Article 7

The final decision on acceptance or rejection of a dissertation topic is made by the Faculty Council at the proposal of the Committee for postgraduate doctoral studies. Mentor is required to attend meetings of the Committee and The Faculty Council during argumentation on

the acceptance or rejection of the PhD thesis (dissertation). The approval of the written thesis and defense of the dissertation in English will be made by the Faculty Council when accepting a dissertation topic.

### Article 8

This Protocol shall enter into force on the eighth day of its publication on the bulletin board and web site of the Faculty.

Class: 643-02/16-01/0002

Reg. No: 2181-208-01-16-0002 (230)

Split, May 13<sup>th</sup>, 2016.

 Dean:  
Associate professor PhD, Boris Trogrlić

This Protocol was published on the bulletin board and Web site of the Faculty on May 13<sup>th</sup>, 2016, and entered into force on May 21<sup>th</sup>, 2016.

General Secretary:

Saša Delić, LL. B.

