



**INVITATION TO INTERNATIONAL STAFF EXCHANGE WEEK**

**AT UNIVERSITY OF LJUBLJANA**

**APRIL 16-20, 2012**

**DRAFT PROGRAMME**

**Monday, April 16**

**Arrival**

**Tuesday, April 17**

**10.00 – 11.00**

**Welcome to University of Ljubljana  
Presentation of the University of Ljubljana**

**11.00 – 12.30**

**Short presentations round of the guests**

**12.30 – 13.30**

**break**

**13.30 – 15.00**

**crash course in Slovene**

**Wednesday, April 18**

**10.00 – 12.30**

**Choose to visit one of the university departments:**

- Career Centre**
- Research office and EU projects**
- 1. and 2. or doctoral degree cycle**
- accountants office**
- librarians office**
- public relations office**
- computer centre**
- international relations office**

**12.30 – 13.30**

**break**

**13:30**

**visit of the university incubator (to be confirmed)**

**16.00**

**sight seeing tour of the city (optional)**

**dinner**

**Thursday April 19**

**Discussion on topics of interest,  
time for individual meetings**

**Friday April 20**

**Trip to Postojna caves (optional)**